

2021 Twin Cities Antiquarian Book Fair Contract

Sponsored by the Midwest Antiquarian Bookseller Association

Contact us at tcantiquarianbookfair@gmail.com

Book Fair Website: <https://twincitiesantiquarianbookfair.wordpress.com/>

Friday July 9th 3:00 PM to 7:00 PM (\$7 dollar admission, good for both days)

Saturday July 10th 10:00 AM to 4:00 PM (\$5 dollar admission, free with student ID)

Schoenecker Arena, University of St. Thomas, St. Paul, MN

Set up: Friday July 9th 7:00 AM to 3:00 PM

Information

Welcome back, everybody, to the new and improved Twin Cities Antiquarian and Rare Book Fair! With a new, air-conditioned venue, we intend to make exhibitors happy and comfortable during our summer fair. COVID-19 created an impossible 2020, but with masking, we intend to make our 2021 fair not only possible, but comfortable for everyone.

MWABA members and first-time exhibitors will receive a small discount on their booth fees for this year's fair (see fee section below). Booths are 10' x 10'. The wooden tables are 8' long. Please bring your own table coverings. Dealers will be charged \$20 for electricity (see fee section below). Please bring a 50' extension cord so you can plug in to our generators. There will be free Wi-Fi. Please note, as of now, we are not offering shared booths. MWABA is willing to consider special exceptions (e.g. in the case of disability). Please email us at the above address to discuss this further.

Before I give you information on set up and other logistics, I would like to lay out our COVID-19 safety requirements for the fair:

- All dealers and patrons of the fair are required to wear masks indoors.

If this safety requirement changes or loosens, we will communicate any such changes to you in a timely manner. Thank you for your understanding and your cooperation.

Dealers and customers will have free parking in a ramp a block away from the venue. Dealers will have the option to leave their car in the St. Thomas parking ramp overnight for free.

Here is the link to our electronic ticketing system: <https://www.eventbrite.com/e/twin-cities-antiquarian-book-fair-tickets-87630586443> . Spread this far and wide to any customers who want to purchase their ticket in advance! I will email an electronic free pass to you through MailChimp. You can download the pass as a PDF and email it to a

few of your tech savvy customers. Please check the box at the end of the contract if you would like additional physical advertising materials (these include a few physical free passes for your customers who are tech averse). I will mail them to the address you provide on the contract. Signing the contract dictates that you will be added to the fair's Mailchimp account. This is where I will send out updates about the fair. You may unsubscribe from this list at any time, but you will miss fair updates if you do this.

Food Information: St. Thomas will have three food options for you while you exhibit: the Anderson Student Center, just across the plaza from the Anderson Rec Center, has a convenient sandwich and coffee shop for quick snacks and lunches. Their second-floor dining room will have full gourmet meals available for purchase. Yes, we can eat like the St. Thomas students do! Finally, there is a convenience store for small snacks on the first floor of the Anderson Student Center.

St. Thomas partners with several hotels in the St. Paul area for discounted room rates. You can find these hotels here: <https://www.stthomas.edu/visit-us/accommodations/>. Please scroll down to the second half of this page where it says "Hotel Offerings".

Dealers will need to sign up for load-in time slots. I will send out a sign-up sheet three or so weeks ahead of time. The dock can only accommodate five or so vehicles at a time. There will be carts provided by St. Thomas and we will have porters working for tips.

Exhibiting Bookseller Contract

The undersigned exhibitor agrees to rent a booth at the 2021 Twin Cities Book Fair. The Midwest Antiquarian Bookseller Association (MWABA) and its members, employees, associates, and agents shall not be responsible for any claim of injury, damage, or loss suffered by the Exhibitor or the Exhibitor's employees or guests (including damage to vehicles, exhibits, equipment, inventory, or other personal property) or any claim of injury to the public from any cause whatsoever in connection with the Exhibitor's use of the exhibition space or the premises in which the exhibition space is located.

If the exhibition space is destroyed by fire, wind, or act of God, if any other event prevents the Book Fair from being held, or if MWABA determines, in its sole discretion, that the Book Fair will not be held for any reason, this contract shall terminate upon notice to the Exhibitor from MWABA and the Exhibitor waives any claims for damages from such termination except for refund of the booth rental fee.

In no case shall a refund be made after June 30th, 2021, except under the specific condition noted above. MWABA will provide no insurance on the Exhibitor's property and no liability insurance with respect to the acts or omissions of the Exhibitor or the Exhibitor's employees or agents. All property insurance liability insurance must be carried by the Exhibitor. The Exhibitor hereby releases MWABA and its employees and agents from all responsibility in connection with the safekeeping of the Exhibitor's property and from any liability arising out of the acts or omissions of MWABA and its employees and agents in connection with the Book Fair. The Exhibitor will be held responsible for any damage to University of St. Thomas property.

All fire regulations must be observed. There is no smoking, alcohol consumption, or alcohol possession allowed in University of St. Thomas buildings or on their campus property.

No subleasing of space is permitted. No one shall occupy or exhibit at the Exhibitor’s space other than the agreed upon Exhibitor, except with the prior consent of MWABA.

The Exhibitor agrees to maintain the Exhibitor’s display from the opening of the Book Fair until the closing, with the understanding that any exhibitor who packs up or leaves early without the prior consent of Book Fair management may be denied the privilege of exhibiting at future Book Fairs. The Exhibitor agrees to refrain from posting any “Sale”, “Going Out of Business”, or “Close Out” notices.

The Exhibitor agrees to collect and remit applicable St. Paul sales tax (7.875%). Please use the MN Department of Revenue website to download your voucher and pay the MN DOR: <https://www.mndor.state.mn.us/tp/eservices/>. More information can be found here: https://www.revenue.state.mn.us/sites/default/files/2020-12/wfs4_21.pdf.

A \$25 dollar fee will be assessed for any checks returned for insufficient funds.

Failure to comply with any of the terms of this contract may result in forfeiture of exhibit space.

PLEASE RESERVE THE FOLLOWING SPACE AND MATERIALS FOR THE JULY 9th – JULY 10th 2021 TWIN CITIES BOOK FAIR

Two table booth at \$270 (\$250 special rate) **(Check here)**

Three table booth at \$400 (\$370 special rate) **(Check here)**

Four table booth at \$530 (\$490 special rate) **(Check here)**

Please add electricity to my booth \$20 **(Check here)**

I would like to rent a counter case (display case) and pay \$30 for electricity for my booth. **(Check here)**

Please send me 3 physical free pass cards, and a poster for my shop (in addition to the five postcards I will automatically receive by submitting my contract and payment).

You can advertise my booth as a place for beginning collectors to visit. This requires me, the Exhibitor to bring at least fifteen books priced at or below \$50. **(Check here)**

I would like a program ad:

Full page, inside back cover: \$150 **(Check here)**

Full page: \$125 **(Check here)**

½ page: \$75 **(Check here)**

¼ page: \$50 **(Check here)**

TOTAL BOOTH FEE (Make check payable to MWABA) _____ **(Write here)**

Business Name: _____ **(Write here)**

Tax ID: _____ (Write here)

Owner Name: _____ (Write here)

Address: _____ (Write here)

Email: _____ (Write here)

Specialties: _____ (Write here)

Please email tcantiquarianbookfair@gmail.com a brief dealer biography or a longer description of your specialties. This will go on our fair website and help customers understand the kinds of dealers and material we will have at our fair. You can also email unlimited featured items with high-quality images to this address, and we will put them on our website and on our social media pages.

Return completed and signed contract and full payment to Evening Star Books, ATTN: Jennifer Phillips, 8413 Excelsior Dr. Ste 130-B, Madison, WI 53717. Please make the check out to MWABA.

THE DEADLINE FOR THIS CONTRACT, SIGNED AND WITH FULL PAYMENT, IS JUNE 11th 2021.

Signature: _____ (Sign)